



Introducing the new **web** **interface** of Sage HRMS

The new web-based Sage HRMS is a convenient single sign-on solution that can be accessed via a web browser - anytime, anywhere.

In the last few years, Sage has been investing in enhancements to Sage HRMS which offer a modernized and user-friendly solution, adding extra value to our customers as well as improving the longevity and scalability of the product.

Web Application and **Product Capability** are part of Sage HRMS core principles for product innovation that provide an HR web experience, address ease of use, and improve performance by upgrading background technologies and implementing new functionalities.

In March 2023, Sage successfully introduced the first phase of Sage HRMS as a web-based solution, being available for our existing and new customers through the premium version (subscription).

Key benefits

The web version of Sage HRMS has been designed to benefit our customers and their organizations with a range of tangible advantages such as flexible working for your employees, simplifying tasks and processes as well as transforming your experience with Sage HRMS. Delivering what you need to help you grow!



Accessible anywhere, anytime

With the new web interface of Sage HRMS, users can access it via a web browser, so installing the software on each user's computer is no longer needed, allowing them to complete their work anywhere, anytime.

HRMS Admin users can now complete their tasks without needing to work in person, VPN into office machines, or hand work off to their in-office colleagues to manage maintenance.



Product functionality improvements

Get access to all the new features and improvements in functionality, workflow, process management, and security such as clearly input interfaces, improved menu navigation, easier error identification and validation, and more.



Improved user interface and experience

With a complete re-design of Sage HRMS, you can experience modernized and streamlined interfaces and navigation that allow you to manage your HR data and perform tasks much easier and quicker than ever.



Single sign-on solution

For customers using Sage HRMS, Employee Self Service, and Benefits Enrollment, now they can log in to one product to manage themselves and their team.

First-time web users have the opportunity to see how much easier web-based user management can be.



Faster and easier maintenance

No need to upgrade each machine, once the software is installed onto the host server, the quarterly upgrades/releases can be applied through the host server, carrying out the maintenance through a central point, allowing you to keep your system consistent.



Increased security

With a web-based solution deployed on dedicated servers, your security is tighter. Server administrators are able to monitor and maintain servers, detecting any potential breaches quicker as there is no need to monitor hundreds or thousands of client computers as with desktop solutions.

What's in the initial web release

With Sage HRMS web-based your organization can experience total independence from user-machine software, offering adaptable working to your employees.

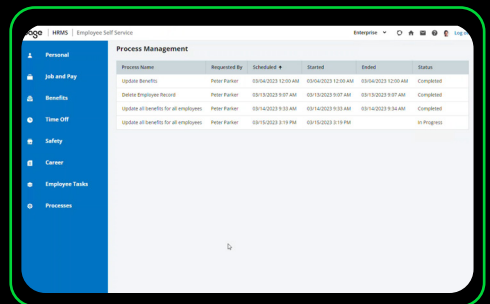
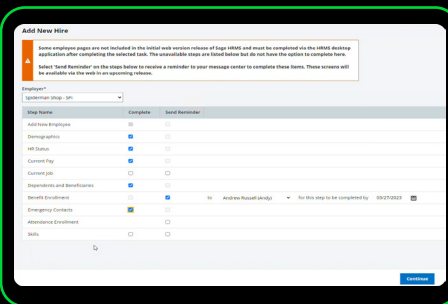
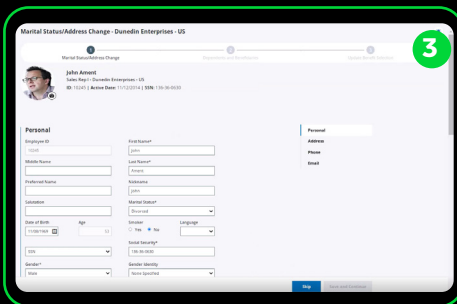
Providing frequently accessed **Employee information pages** for the maintenance of employee data, including:

- Personal details, Pay and Job
- Benefits and Time Off
- Career and Safety

Time-sensitive employee tasks such as: adding new hires, changing job, pay and personal details, rehiring, deleting employee records, and more.

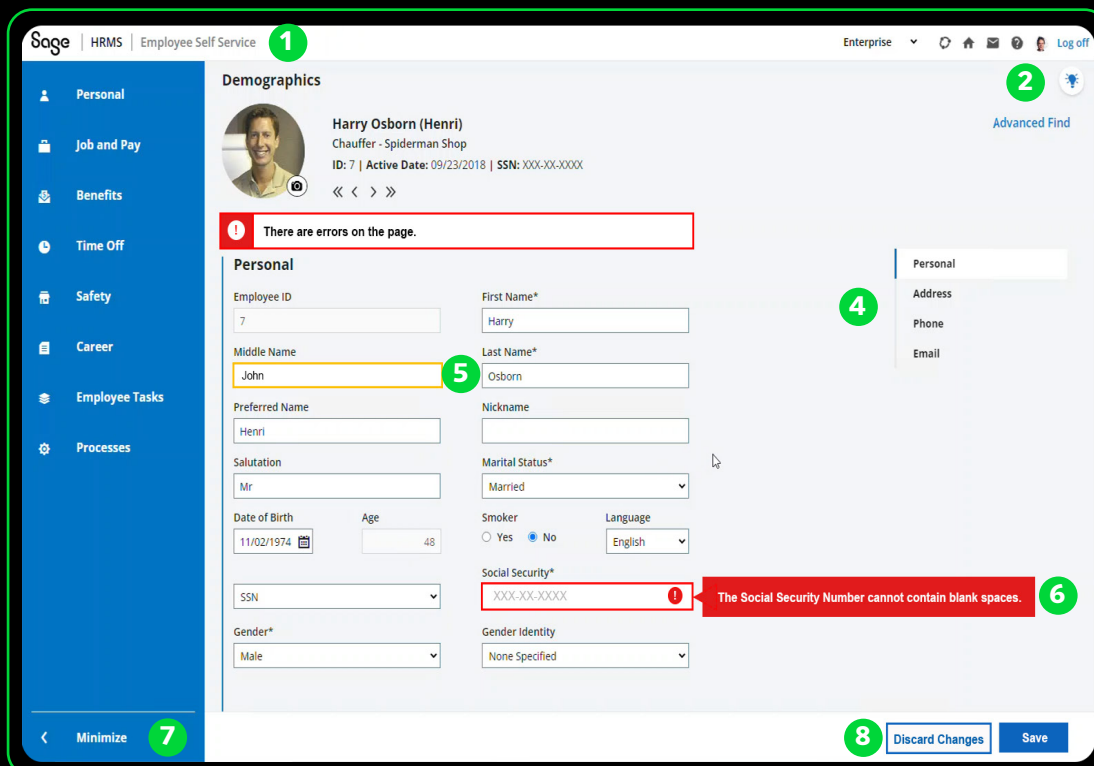
Multi-step employee tasks and **reminder scheduler** provide HR Admin with the ability to complete various steps at the time of entry and create reminders for themselves or other users to complete data by a specific date.

The **introduction of process management** allows users to have visibility of the status of processes that are pending, in progress, or completed.



Product functionality improvements

allow users to navigate more easily and have a clearer view of the information they are entering, where in the process of a task they are and upcoming steps, as well as easier identify and fix errors with the new validation messages, some of them displayed below:



1. Single log in to access both, HRMS and ESS

2. Instructions for more information regarding completing the page

3. Navigational header to indicate where in the process the user

4. Quick navigation via an **anchored menu**

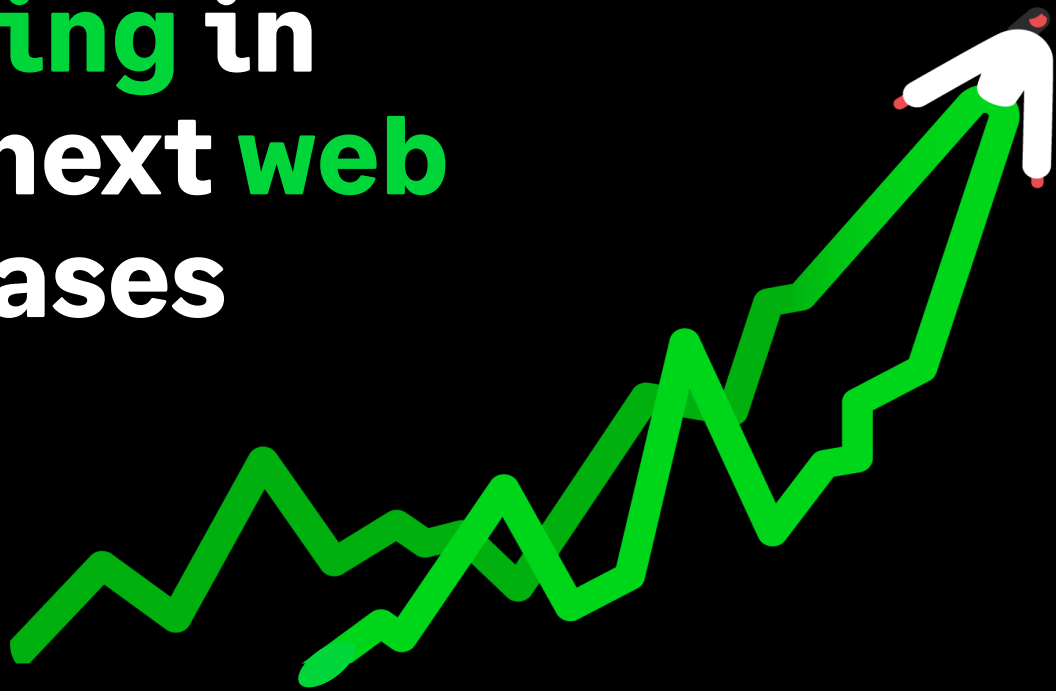
5. Active and being edited cell highlighted with a yellow border

6. Error indicator and validation message

7. Collapsible/Expandable menu

8. Active/Inactive button based on the page state

What's coming in the next web releases



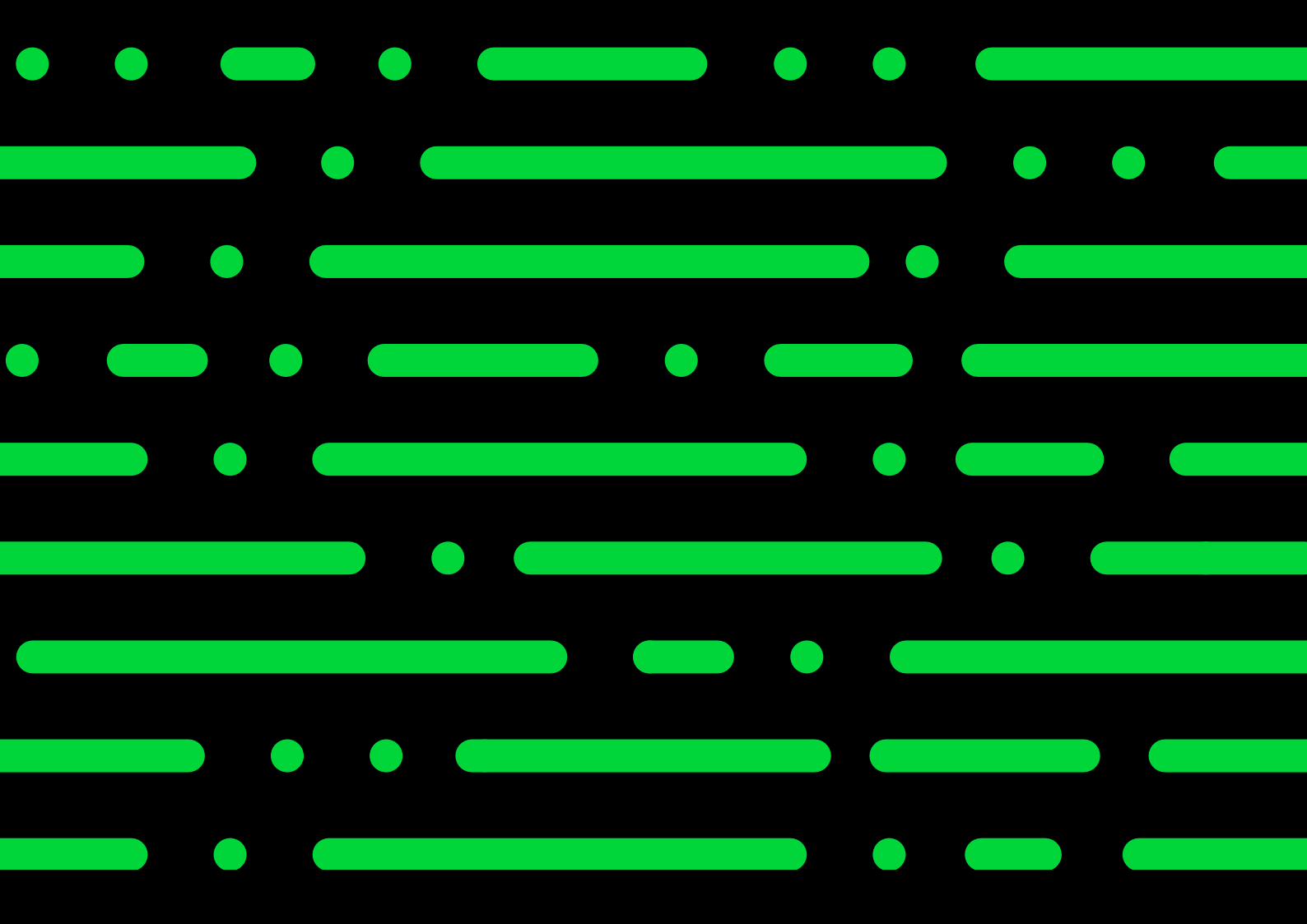
The introduction of Sage HRMS as a web-based solution opens doors for many enhancements to functionality, workflow, and process management as well as ability to integrate with other systems, increasing efficiency and productivity.

Sage HRMS web-based will be delivered to you through phases, this is with the purpose of providing not only the functionalities the desktop version offers you now but also new features and improvements that will help you to increase efficiency and productivity as well as have a better experience when using the solution.

With each quarterly release, you will be able to perform more tasks and processes and access to the new functionality that will be added to the web version (also known as premium or subscription) until Sage HRMS is fully accessible via the web.

To be delivered in the next web releases:

- Manage Time Off tasks and process
- Process Scheduler
- Open Enrollment setup
- Enhanced Home page
- Enhancements to the Sage 100 and Sage 300 payroll integrations
- Setup and Code tables
- Crystal reports
- US & CA payroll interfaces and processing
- New training module



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Sage

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TECHNOLOGIES

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