

# Sage 300

ERP

Financial Management Brochure

See your business  
in a new way.

Realize the future of  
your business today.






## See your business in a new way. Realize the future of your business today.

To stay competitive in today's global economy, you need more than simple financial accountability and compliance. A powerful financial management solution is the foundation to help you improve productivity, envision success, and accelerate growth. Financial-based businesses all depend on real-time visibility, collaboration, agility, and most of all compliance in order to achieve success.

As your business looks for cost-effective ways to meet customer specifications and increase the bottom line, Sage 300 ERP provides a highly adaptable solution that allows you to expand not only your product line,

but also the number of locations and services you need to effectively meet customer expectations. With Sage 300 ERP, you'll keep your costs as low as possible with a comprehensive business management solution that supports multiple technologies, databases, and operating systems to keep your total cost of ownership low.

Available in multiple editions, Sage 300 ERP gives you the opportunity to add users and adopt greater functionality as your business grows and offers built-in support for multiple languages and multicurrency transactions, so your business can comfortably reach around the globe.



“We always have a strong sense of where our business is, especially our inventory and financial positions; for example, cash flow, receivables, and payables. Moreover, the reporting capabilities are extremely comprehensive. We can produce all of our month-end reports and know our profitability within two days after the close of each month. The reports are easy to read and provide crucial information for measuring and running a business. This is exactly what we were looking for when we began our search for a new solution.”

—Paul Plut, director of operations,  
Body ‘n Scents

## A world-class application, Sage 300 ERP offers:

- **Superior architecture** allows you to grow with the changing size of your business, customize easily to fit special needs, and offer flexible deployment options and languages.
- **Ultimate scalability** offers extensive customization capabilities and the ability to easily add functionality when you need to.
- **Anytime, anywhere access** provides complete access to your accounting system through a standard web browser.
- **Ease of use** with intuitive wizards and a familiar interface make configuration and navigation a breeze.
- **Multicurrency, multientity, and multinational capabilities** help you effectively meet the most demanding international requirements.
- **Flexibility to meet the needs of your specific business** is provided by a modular, easy-to-expand solution that offers a wide range of high-quality integrated vertical tools and a strong network of more than 400 development partners dedicated to providing you with an end-to-end business management solution.



## Build Your Business on a Solid Foundation

Sage 300 ERP helps you slash the time and cost of complex accounting and financial processes and redirect those resources toward strategic activities that keep your business thriving. With Sage 300 ERP, your business can reduce costs and boost productivity with fast, accurate financial management. Sage 300 ERP seamlessly connects your sales and service functions for streamlined, end-to-end financial management. Powerful, flexible tools improve financial reporting and compliance and provide better business intelligence for a greater ROI.

- Make confident business decisions based on accurate, comprehensive financial information.
- Easily manage global accounting operations and configure for country-specific localization.
- Accelerate financial processes including quotes to cash, collections, and closes.
- Improve leverage of receivables and build working capital.
- Proactively manage risks and compliance; improve visibility, transparency, and accountability.

The powerful financial tools of Sage 300 ERP help you confidently manage your company's complex finances. Features include full multicurrency capability, powerful bank reconciliation and tax reporting features, flexible transaction processing options, powerful management of fiscal periods, and informative dashboards for analytical reporting. Sage 300 ERP Financial Management help businesses succeed by accurately presenting valuable financial information in a clear, understandable format.

## General Ledger

The General Ledger module is the heart of your financial accounting processes. Sage 300 ERP provides the flexibility to meet the current and future financial management requirements of organizations of all types and sizes. It provides a robust feature set designed to handle your most demanding budgeting and processing needs. Built into the Sage 300 ERP General Ledger module, the Financial Reporter Tool allows you to easily create accurate financial reports, such as an Income Statement Summary, Balance Sheet, or other Excel®-based reports. The Financial Reporter is a powerful reporting tool that uses Microsoft Excel to manipulate, format, graph, and print general ledger data. General Ledger seamlessly connects with all modules and is the key to maximizing the efficiency and accuracy of your financial data.

### Features

- Configurable general ledger account setup allows adoption of unique processes and best practices.
- Fully compliant with GAAP, FASB, and IFRS, including full transaction threading from submodules for comprehensive data auditing.
- Easily manage up to ten different account segments and store up to 99 years of financial history for detailed financial reporting.
- Create income summaries, balance sheets, and cash flow statements a breeze with built-in financial report writer.
- Built-in business intelligence optimizes financial management and analytics.
- Easily import transactions from other applications or export data.
- Efficiently handle multicurrency with full control over transactions.
- Organize data for multilevel reporting.
- G/L security functionality enables organizations to control which users can view or use certain general ledger accounts based on segment validation in G/L security settings. Set access rights for single or multisegment validation or for single or multiple account validation.

## G/L Consolidations

The G/L Consolidations module lets you transfer and merge General Ledger account and transaction information between separate company and branch office locations. It is also designed to enable subsidiaries and holding companies to run across different networks and accounting databases. G/L Consolidations allows your company to define the level of detail to consolidate and provides a comprehensive audit trail. The system is available in two versions: a full version for the head office and a remote-sites version for branch offices.

### Features

- Automatically perform currency translations and account for any resulting gains or losses.\*
- Consolidate all accounts or a partial set of accounts using the automatic balancing account.
- Use mapping tables to combine general ledger amounts for companies with different fiscal years, fiscal periods, and even different account structures.
- Consolidate multicurrency and single currency accounts and general ledgers with different functional currencies.\*
- Merge multiple subsidiary accounts into a single holding company account.
- Specify a description for account balances or net change transactions.
- Allocate transactions originating in a holding company back to subsidiaries.
- Translate amounts from the functional or source currency in the originating ledger and specify the translation rate type.\*

## Intercompany Transactions

The Intercompany Transactions module simplifies and significantly reduces the amount of work required to record General Ledger and Accounts Payable transactions across multiple companies. Using this module, you can automatically distribute your transactions to the appropriate companies and corresponding intercompany loan accounts based on relationships you define.

### Features

- Automatically make loan account entries for intercompany transactions and distribute invoices to as many General Ledger accounts as required.
- Define relationships and record transactions between originating companies, intermediate companies, and destination companies having different functional currencies.\*
- Enter transaction references and descriptions to provide a detailed audit trail for reconciliation purposes.
- Handle tax computations for expensed, allocated, or recoverable taxes.
- Print an intercompany loan account reconciliation report to identify errors between companies.
- Process intercompany General Ledger journal entries and intercompany Accounts Payable invoices, debit notes, and credit notes.
- Process multicurrency transactions for multicurrency or single-currency intermediate and destination companies.\*

\*With Multicurrency Manager installed.

## Multiple Language and Localization Support

When operating in different countries, you need the ability to support the local language and accounting standards such as reconciliation and taxation. Sage 300 ERP ships with five language overlays that allow you to configure the language of the software for individual users. You receive English, Spanish, French, and Simplified and Traditional Chinese out of the box. In addition, due to the configuration flexibility, the software allows you to provide local language, tax, and accounting rules through seamless default settings and templates. When it comes to financial reporting, multinational companies face a two-prong challenge. Each division or subsidiary must pay its employees, manage accounts receivable and accounts payable, and pay taxes in the local currency using local accounting standards. Yet financial data from subsidiaries also must be consolidated into the ledger of record in the monetary unit and accounting standards of the country in which the corporation as a whole is operated. Exchange rates between currencies change constantly, and the ledger of record must reflect these changes and ensure that all entries balance. With the multinational capabilities of Sage 300 ERP and the Multicurrency module, you easily can comply with the international currency standard.

## Multicurrency Manager

Businesses that want to succeed in the world market need core financial capabilities with the flexibility and power to handle the complexities of multicurrency enterprise. The system's Multicurrency module provides robust multicurrency and analysis capabilities so you can optimize your international opportunities.

### Features

- Maintain an unlimited number of currencies and exchange rate schedules, update exchange rates daily, and post realized and unrealized gains or losses due to currency fluctuations.
- Easily address the currency issues inherent in a worldwide market.
- Adherence to IFRS, FASB-52, and IAS 125 guidelines.

## Transaction Analysis and Optional Fields

The Optional Fields module provides complete support for unlimited optional fields throughout all Sage 300 ERP applications. Optional fields allow you to customize your solution to provide comprehensive reporting and analysis capabilities that meet your unique business needs. You can manage information more effectively and easily obtain necessary data that applies to your business operations and practices.

- Define all required information for each General Ledger account, customer, vendor, item, transaction, and transaction detail.
- Easily record and track data from the originating transaction all the way through to your General Ledger.
- Define unlimited text, amount, date, time, integer, number, and yes/no optional fields for use in all Sage 300 ERP applications.

## Accounts Payable

Easily manage your cash flow, track and predict purchases, and analyze expenditures and product purchases while maintaining good vendor relationships. Sage 300 ERP Accounts Payable provides quick access to the type of comprehensive data that allows you to analyze the past, monitor the present, and plan for the future—helping you make the right decisions today to gain a competitive edge.

- Automated vendor-related tasks and simplified voucher entry help you save time and reduce administrative costs.
- The system accommodates multiple vendor addresses, multiyear history retention, automatic payment selection, check printing, and more.
- Easily import and export data.
- Powerful inquiries tools help you get customized AP information fast.

## Accounts Receivable and National Accounts Management

Effectively manage your cash flow, track and predict customer buying patterns, analyze sales, and provide a superior level of customer service. Sage 300 ERP allows you to gain complete control of your receivables and invoicing processes and leverage automatic calculations that avoid errors and eliminate duplicate data entry. Consolidate customer receivables, statements, reporting, and credit checking across national accounts. Accounts Receivable offers prompt access to the type of comprehensive data you need to analyze the past, monitor the present, and plan for the future—giving you valuable insights to make the right decisions.

### Features

- Organize customer records quickly and easily, and create an unlimited number of ship-to locations for each customer.
- Assign a member of a national account a different account set than the national account.
- Import transactions from other applications.
- Easily write off small overpayments by adjusting the receipt in Adjustments.
- Print Aged Trial Balance, Overdue Receivables, Customer Transactions, Customer List and Statistics, and General Ledger transaction reports using sorting and selection options to focus on desired transactions.
- Use inquiry screens and reporting to quickly view your customer information.
- Quickly drill down from the customer's transactions and receipts in Customer Activity to the originating transactions and receipts.

## System Manager–Bank Reconciliation

To make effective decisions in today's fast-moving business climate, you need accurate, up-to-date information on your company's cash position, as well as reliable projections of future cash balances. The System Manager module in Sage 300 ERP comes equipped with comprehensive bank reconciliation functionality, which enables you to quickly and accurately reconcile all of your bank accounts, as well as perform bank transactions with pinpoint accuracy. Bank reconciliation is built into the System Manager, providing seamless connectivity to all submodules to help you better track your cash position, so you can make insightful and timely decisions for your business.



## Sage Active Planner—Advanced Budgeting and Allocations

Take control of the budget process and bring strategic insight to business planning. Sage Active Planner is an enterprisewide, purpose-built budgeting and planning application that empowers you to make strategic, more informed business decisions using “bottom up” and “top down” budgeting and “what if” analysis. Built-in process controls help you eliminate errors by creating allocation rules while providing the flexibility to distribute and redistribute allocations for new and existing accrued transactions.

## Sage Fixed Assets

Sage Fixed Assets—Depreciation (formerly FAS Asset Accounting) accounts for your company’s tangible assets (laptops, copiers, production machines, and other business equipment), automatically calculating depreciation and tax deductions and eliminating the need for off-line spreadsheets. Sage Fixed Assets—Inventory (formerly FAS Asset Inventory) takes Sage Fixed Assets—Depreciation one step further with a sophisticated bar-code system that empowers you to easily track the physical location of assets using a convenient handheld radio-frequency device.

## Check and Form Printing by PrintBoss

Print checks onto blank check stock and print multiple copies of accounting forms to different printers. Our checks and business forms are 100% guaranteed to be printed error-free and to be compatible with your Sage software. Total satisfaction guaranteed or we will reprint your order or refund your money.

## Document Management by Altec

Better manage the storage, retrieval, and flow of key information in your organization. *Doc-link* by Altec, allows you to electronically capture documents, streamline business processes using defined workflows, automate the routing and distribution of all printed documents, reports, and forms, and provides instant retrieval from the desktop. Managing processes and transactions electronically provides quantifiable ROI and the tangible benefits of greater visibility and control.

## Sage Payment Processing by Sage Exchange

Quickly and easily process payment receipts with Sage Payment Processing by Sage Exchange. Advanced security and ease of use support your payment processing needs, with fraud prevention features that protect both you and your customers from unauthorized credit card usage. Plus you have peace of mind knowing that your solution has been verified as being compliant with Payment Application Data Security Standard (PA-DSS) requirements established by the Payment Card Industry (PCI).



“Sage 300 ERP Online is ideally suited for companies that are constantly looking for ways to reduce cost while continuing to provide excellent customer service.”

–Jim Grimshaw, director of hotel systems  
Carlson Hospitality Worldwide

## Sage CRM

Why should a financial focused-business consider customer relationship management (CRM) functionality? Every company's accounting and finance departments have big-picture goals—and a lot of everyday tasks. It's a balancing act that doesn't always balance out, especially for financial-based businesses. Sage CRM can help. It's a powerful customer relationship management system that is available with Sage 300 ERP—you get a single-user license with your purchase. So of course you get all the power and functionality of a comprehensive CRM solution, but you can also take advantage of the powerful financial focused benefits.

### Features

- Collection communications (email, phone calls, notes, and letters) can be documented efficiently in one central location to maximize effectiveness and allow colleagues to easily pick up where the last person left off.
- AR Collections Manager helps you stay on top of the AR collections process, prioritize follow-up collections calls, and flag potential risks or trends early enough to be able to take corrective action.
- Credit approval workflow is automated so the accounting team doesn't have to chase paperwork, the sale can close more quickly, and, again, you can shorten order-to-cash time.
- Sage CRM helps you stay on top of vendor discounts, keep track of special contract arrangements, and process purchasing requests and quotes.

## Business Intelligence

The business intelligence tools of Sage 300 ERP help you increase insight into your business and make faster, more effective decisions. With real-time metrics and the ability to create personalized dashboards and meaningful reports, you have up-to-the-minute visibility across all departments and companies in your system and at-a-glance analytics that can be used for strategic planning. Business intelligence tools can help you optimize business processes companywide and provide decisionmakers with insight into financial and operational performance. Using a single solution that ties together and streamlines all of your processes, Sage 300 ERP helps you improve collaboration and accelerates information exchange for a 360-degree view of your business.

## Get the Mobility and Cost-Saving Benefits of Cloud Computing With Sage 300 ERP Online

Put the power of Sage 300 ERP to work for you with a flexible on-demand deployment model that allows you to grow your company—without growing your IT support burden and cost. Sage 300 ERP Online gives you web-based access to full-featured accounting, sales and marketing automation, and other solutions all for an affordable monthly fee.



Visit  
**[www.swktech.com](http://www.swktech.com)**  
or call us at  
877.979.5462 for more  
information today!

**Sage 300 ERP**

6561 Irvine Center Drive | Irvine, CA 92618 | 866-530-7243 | [www.Sage300ERP.com](http://www.Sage300ERP.com)

©2012 Sage Software, Inc. All rights reserved. Sage, the Sage logos, and the Sage product and service names mentioned herein are registered trademarks or trademarks of Sage Software, Inc., or its affiliated entities. All other trademarks are the property of their respective owners.

300\_FIM\_BR 05/12

