

# Time Tracker

Time Tracker Multi-Employee Entry

Transaction Date	04/26/2007	Employee Name	ARTHUR N SHAW
Employee Number	11-0000101	Customer Name	CALIFORNIA WINE ASSN
Work Ticket	0001671-001-001	W/T Description	CUSTOM SERVER SYSTEM
Activity	CFG	Step Description	Configure components
Department	12	PRODUCTION/S	
Start Time	1:37PM	Earning Code	11 SHOP TIME
End Time	4:45PM	Overtime?	<input type="checkbox"/>
Hours Worked	3.20		
Work Performed	Do Not Bill		
Quantity Completed	0	Total Completed	0
Current Status	OPN	PRODUCTIO	04/26/2007 Status Comment
New Status	COM	Completed	04/26/2007 T/T COMPLETED
<input type="button"/> Emp Inquiry <input type="button"/> Misc Time <input type="button"/> Parts Usage <input type="button"/> Status Change <input type="button"/> OK <input type="button"/> Delete <input type="button"/> Cancel <input type="button"/>			
SSS JOB 4/26/2007			

Time Tracker is a rich set of time tracking tools that helps organizations maximize their billable hours by better managing jobs and people resources.

## Real-Time Data Collection

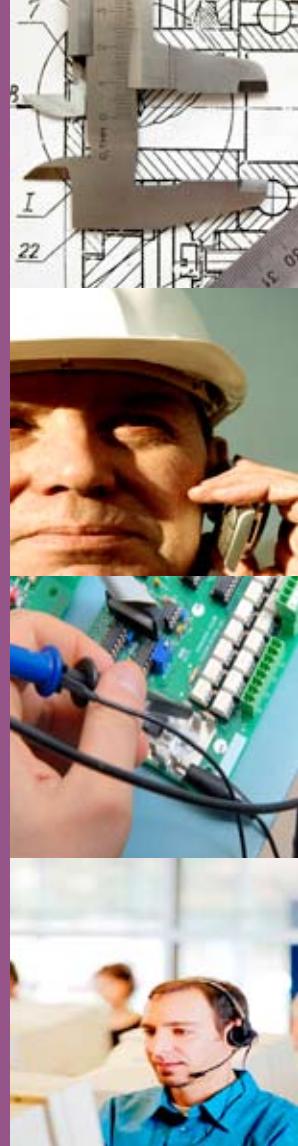
You're in the business of providing custom product and services, and in doing so you must often perform multiple tasks with limited resources. Data collection is an important function that helps you reach your goal in delivering jobs on time and within budget, driving profitability. Since both time and materials have heavy costs associated with them, the ability to accurately track them is critical to your bottom line.

Time Tracker powered by JobOps provides users with automated tools for accurately entering time on work tickets so that jobs can be completed quickly and profitably. Organizations will also benefit from many automated features that allow time and labor to be tracked and applied to their associated jobs.

## Key Benefits:

- Track labor accurately for every job so you can easily see the costs associated with labor and production.
- Manage and control the current steps in production before going to the next stage, thereby eliminating production delays.
- Facilitates automatic release of next product steps upon work ticket completion.
- Accurate and timely recording of components used on work tickets as they are pulled from inventory.
- Upload of time or parts usage from another source into Time Tracker Data Entry.
- Integration with Sage 100 ERP system gives you seamless workflow from the shop floor to the accounting back office.
- Updates time entries to the Sage 100 ERP pay-roll module for weekly or bi-weekly payroll.

## Time Tracker



# Features

## Workflow Control

Manage your workflow production schedule better by allowing time to be recorded only to steps that are released to production.



## Billable Activity Codes

Activity codes can be designated as billable so that a charge-able component can be automatically generated and assigned to the work ticket step using the activity code's or a customer's specified billing rate.

## Flexible Earning Codes

Earning codes can be established within the Sage 100 ERP Pay-roll module or in JobOps when Payroll is not integrated. This includes multiple regular and overtime earnings codes, as well as non-worked earnings codes.

## Flexible Time entry and reporting

Single or multiple time entry provides the ability for employees to enter their time in multiple ways. Management can also easily review time entry reports by employee or job.

## Parts Usage Recording

Parts used on work tickets can be easily recorded along with a time entry, or standalone via a Parts Usage function.

## Auto Issue Parts Feature

Automatically record quantities used for work ticket components when component quantities need to be front-flushed. Components can also be issued to a single work ticket step, or a range of steps for a specified work ticket.

## Parts Import Option

Import and update parts lists and/or parts usage captured from external sources.

## Daily Labor Register/Update

Provides summary and detailed reports of labor entries entered.

## Periodic Labor Register/Update

Provides end of a weekly or bi-weekly pay period processing for activities such as applying overtime rules, calculating overtime costs related to work tickets, updating time entries to the Payroll Data Entry file and creating General Ledger transactions for overtime cost adjustments.

## e-commerce

Enter labor time securely to work tickets through your e-commerce web site using the JobOps Web-Based Labor Entry add-on when you have the Sage 100 ERP e-Business Manager module and JobOps Time Tracker.



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