

## KEY BENEFITS

### WORK FROM ANYWHERE

Create, approve, and receive purchase orders from anywhere using any popular web-browser.

### ENFORCE POLICIES AND PROCESSES

Control spending and enforce business processes by configuring multi-level approvals based on criteria that you define.

### REDUCE ACQUISITION COSTS

Manage purchase orders to get the highest possible discounts. Create blanket order to maximize discounts and create drop shipments to minimize warehouse storage costs.

### IMPROVE OPERATIONAL EFFICIENCIES

Automate your entire supply chain by eliminating repetitive data entry and errors. Advanced security and browser-based access makes it easy to include suppliers, receiving, accounting, and other departments in any geographical location.

### ACCELERATE DECISION-MAKING

Improve purchasing decisions by using drill down reports and dashboards to gain access to past information and provide insights into future needs.

# PURCHASE ORDER MANAGEMENT

*Reduce costs and improve vendor relationships by automating and centrally managing your global purchasing processes.*

The Purchase Order Management (PO) module streamlines your procurement processes to ensure a steady supply of materials while enforcing policy and process controls.

## KEY FEATURES

<b>Automatic creation of purchase orders</b>	Acumatica automatically generates purchase orders based on the inventory stock level and the replenishment algorithms. Orders are placed with the vendor that best meets the price and delivery time requirements that you specify.
<b>Multi-level approvals</b>	Create approval rules based on the type of order, vendor information, order amount, and other order specific information. Require approvals before printing or emailing purchase orders.
<b>Blanket orders</b>	Aggregate several orders to receive a volume discount or stock hard-to-get items. As you enter orders, Acumatica automatically checks for open blanket orders and provides the option to link to them.

Seq.	Type	Name	Assign to	Assign to	Employee Name
1	Assign	First Level Approval - Admin	Admin	1000004	Beady Prim, Mar
2	Assign	Second Level Approval - President	Executive Team	1000001	Scott Michael, M

1. Submit purchase orders which are received to multiple locations. Specify drop shipments or blanket orders.
2. Create multi-level approval paths to match existing business processes.
3. Print or email purchase orders.
4. Receive partial orders or consolidated orders.

## ADDITIONAL FEATURES AND BENEFITS OF ACUMATICA PURCHASE ORDER MANAGEMENT

FEATURE	DESCRIPTION
<b>Partial and consolidated receipts</b>	Track when purchase orders are received. Orders can be partially filled, completely filled, or consolidated from multiple purchase orders into a single receipt. Pricing information can be modified during the bill entry in Accounts Payable and the difference will be posted to the designated variance account.
<b>Simplified item tracking</b>	Manage disparate inventory IDs among suppliers and your system. Automatically assign serial and lot numbers when receiving purchase orders.
<b>Automatic payment vouchers</b>	Acumatica automatically creates accounts payable vouchers when goods are received for complete, partial, or consolidated orders. Multiple receipts can be consolidated into a single voucher and multiple bills can be entered for a single receipt.
<b>Drop shipments</b>	Create drop shipment to deliver goods directly to a customer location. Drop shipments can be created automatically from sales orders or entered manually by linking to a sales order from the purchase order entry screen. After the bill is entered for the drop shipment order, the corresponding sales order will be released and an invoice will be generated for the customer.
<b>Landed cost</b>	Include shipping, receiving, insurance, and duties in the total cost of your purchase items. Costs can be allocated across several goods using custom allocation methods. Landed cost bills can be entered directly in Accounts Payable and associated with received items. Landed costs are automatically included in the inventory costs for stocked items.
<b>Vendor selection and performance analysis</b>	Upload vendor price lists with product descriptions, prices, and delivery times. Inventory information such as cost, quantities, and lead times are updated each time inventory is received. Statistical information is used to automatically produce purchase orders and analyze vendor performance.
<b>Multiple ship to addresses</b>	Enter a ship to location for each line item on a purchase order instead of creating multiple orders.

## IMPLEMENT YOUR FINANCIALS ON CLOUD TECHNOLOGY TO ACHIEVE COST SAVINGS AND FUTURE FLEXIBILITY

### Adaptable ERP Software

#### BRING YOUR OWN DEVICE

Acumatica allows you to work from anywhere using your choice of device. Now with an interface that is tablet-friendly and optimized for mobile devices, you can work on a PC, Mac, iPad, or any other device with a browser.

#### SCALE AND GROW

Acumatica is Cloud-based so you can add capacity quickly. Since there are no user-based fees, you can add users in seconds.

#### DEPLOY ACCORDING TO YOUR NEEDS

Get Acumatica as a subscription (SaaS) or purchase the license. Deploy on-premises, on a hosted server, or on a Cloud platform.

#### YOU OWN YOUR DATA

So you can access it any time.

#### ADAPT AND INNOVATE

You get access to code and web development tools so you can adapt Acumatica to your existing processes.

### On-the-Ground Support

Acumatica is sold through a global network of value added resellers (VARs) who provide business planning, implementation, customization, local support, and other services.